



CATEGORY: Accessibility for Ontarians with Disabilities Act 2005

SUBJECT: **AODA Barrier Checklist**

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Provided in this document is a checklist to outline all actions taken by staff at DRFMC to assess potential accessibility impacts in the workplace.

All reports will be reviewed by the Operations Manager and the Clinic JHSC to develop and maintain the integration of accessibility features that may be appropriate in the workplace.

The Accessibility Impact Checklist covers 3 specific target areas:

- a) General Accessibility Impacts Checklist
- b) Accessible Formats and Communication supports
- c) Employment

By having employees complete the Accessibility Impacts Checklist accessibility can be gauged, evaluated and integrated into various work processes, allowing for potential actions to be identified. Use of the checklist can assist with the following:

- a) identification of barriers which need to be removed or prevented;
- b) provision of a record of accessibility improvements initiated;
- c) Development of procedures and work planning based on AODA and Regulations.

The checklist can be utilized by management for periodic operations assessments with respect to managing individual accessibility requirements for employees with a disability.